



**MINUTES  
REGULAR VILLAGE BOARD MEETING  
Monday, May 13, 2013**

**Present:**

Trustee Brandt	Trustee Feldman
Trustee Grujanac	Trustee McAllister
Trustee McDonough	Trustee Saltiel
Trustee Servi	Mayor Blomberg
Village Clerk Mastandrea	Village Manager Burke
Chief of Police Kinsey	Finance Director Peterson
Director of Public Works Hughes	Village Attorney Simon
Director of Community Development McNellis	<del>Village Treasurer Curtis</del>

**ROLL CALL**

Mayor Blomberg called the meeting to order at 7:11 p.m. and Village Clerk Mastandrea called the Roll.

**2.1 Approval of April 22, 2013 Regular Village Board Meeting Minutes**

Trustee Brandt moved and Trustee Grujanac seconded the motion to approve the minutes of the Regular Village Board Meeting April 22, 2013 as presented. The roll call vote was as follows: AYES: Trustees McDonough, Saltiel, Grujanac and Brandt. NAYS: None. ABSENT: None. ABSTAIN: Trustees Feldman and Servi. The Mayor declared the motion carried.

**3.0 REPORTS OF OFFICERS**

**3.1 Mayor's Report**

**3.11 Swearing in of Village Trustees: Elizabeth Brandt, Karen Feldman, Patrick McAllister**

Village Clerk Mastandrea swore in Elizabeth Brandt, Karen Feldman and Patrick McAllister as Village Trustees.

**3.12 Proclamation Recognizing and Honoring the Public Service of Trustee David Saltiel**

Mayor Blomberg read the Proclamation honoring Trustee David Saltiel into record. David Saltiel thanked the members of the Board, the Mayor and dedicated Village staff.

**3.13 Proclamation Recognizing Public Works Week in the Village of Lincolnshire (May 19 – 25, 2013)**

**3.14 Proclamation Recognizing National Police Week in the Village of Lincolnshire (May 12 – May 17, 2013)**

Mayor Blomberg read titles of the Proclamation recognizing Public Works Week into record and the Proclamation recognizing National Police Week into record. Mayor Blomberg thanks the Police and Public Works employees for their service to the Village.

Trustee Grujanac thanked Police Chief Kinsey regarding the report related to the Lincolnshire Police Department Explorer Post.

**3.15 Reappointment of Steven Lee to a Two-Year Term on the Lincolnshire Police Pension Board**

Mayor Blomberg requested the Board approve the reappointment of Steven Lee to the Police Pension Board for a two-year term.

Trustee Brandt moved and Trustee McDonough seconded the motion to reappoint Steven Lee to the Police Pension Board for a two-year term. The roll call vote was as follows: AYES: Trustees Feldman, Grujanac, McAllister, Brandt, Servi and McDonough. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

**3.2 Village Clerk's Report - None**

**3.3 Village Treasurer's Report**

Finance Director Peterson provided the Village Board copies of the Annual Treasurers Report by the Lincolnshire Police Pension and noted this report is one of three reports the Pension Board files with the Village Board.

**3.4 Manager's Report**

Village Manager Burke noted information will be provided on the Website directing residents regarding the Flood Declaration.

Village Manager Burke informed the Board of his working with Northern Illinois University to hire a graduate intern for a two-year placement in Executive Services.

**4.0 PAYMENT OF BILLS**

**4.1 Bills Prelist for Payment on May 13, 2013 in the amount of \$536,037.09**

Finance Director Peterson provided a summary of the May 13, 2013 bills prelist presented for payment with the total being \$536,037.09. The total amount is based on \$424,600 for the General Fund, \$58,700 for Water & Sewer Operations, \$15,500 for Water & Sewer Improvement, \$250 for Fraud-Alcohol-Drugs, \$19,100 for Vehicle Maintenance, \$8,200 for the TIF fund and \$9,700 for the E-911 Fund, all amounts being rounded.

Trustee Brandt moved and Trustee Feldman seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Grujanac, Brandt, Feldman, McAllister, Servi and McDonough. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

## **5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)**

## **6.0 PETITIONS AND COMMUNICATIONS**

## **7.0 CONSENT AGENDA**

### **7.1 Approval of Zoning Board and Architectural Review Board Recommendations regarding a proposed amendment to an existing Special Use and associated Sign Variations and Site/Building Development Plans, to permit a Dunkin' Donuts restaurant, with drive-thru, as an Accessory Use at the Marathon Gas Station at 435 Milwaukee Avenue (GTM/North Shore Management, dba Dunkin' Donuts)**

Trustee Servi asked 7.1 be pulled from the Consent Agenda and discussed under Unfinished Business.

### **7.2 Approval of a request for a Village newsletter insert promoting the 2013 Lincolnshire Art Festival (Amdur Productions)**

### **7.3 Approval of a Resolution approving the 2013 Official Zoning Map (Village of Lincolnshire)**

### **7.4 Approval of a Resolution approving certain Closed Session Meeting Minutes and authorizing the Village Clerk to make certain Closed Session Meeting Minutes available for public inspection first review – 2013 and authorizing the destruction of certain audio recordings of Closed Session Minutes**

### **7.5 Approval of a Contract for the construction of the Village's 2013 Street Resurfacing Project to Peter Baker and Sons Contractors in an amount not to exceed \$378,687.46 (Village of Lincolnshire)**

### **7.6 Approval of an Amendment to Title 3-3, Liquor Control, for the creation and issuance of Class "B" Liquor License for Bonta, Inc., Italian Market, Deli & Bake Shop (Village of Lincolnshire)**

Trustee Grujanac moved and Trustee Brandt seconded the motion to approve the Consent Agenda with Item 7.1 pulled. The roll call vote was as follows: AYES: Trustees Brandt, Grujanac, Feldman, McDonough, McAllister and Servi. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

## **8.0 ITEMS OF GENERAL BUSINESS**

### **8.1 Planning, Zoning & Land Use**

### **8.2 Finance and Administration**

### 8.3 Public Works

#### **8.31 Approval of Park Board Recommendation regarding Lincolnshire Sports Association's (LSA) request to utilize North Park for 10<sup>th</sup> Anniversary Celebration of North Park(Lincolnshire Sports Association)**

Director of Public Works Hughes provided a summary noting a date change of the Anniversary event from June 9, 2013 to August 25, 2013.

Trustee Brandt said she attended the LSA meeting and due to the rain many spring sports schedules have been impacted and this is the reason for the date change of the Anniversary Celebration.

Trustee Grujanac moved and Trustee Servi seconded the motion to approve the Park Board recommendation regarding Lincolnshire Sports Association's (LSA) request to utilize North Park for 10<sup>th</sup> Anniversary Celebration of North Park. The roll call vote was as follows: AYES: Trustees Brandt, Grujanac, Feldman, McDonough, McAllister and Servi. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

#### **8.32 Consideration, Discussion and Approval of Lincolnshire Sports Association Request for Equipment**

Director of Public Work provided a summary of the request for equipment. Staff has no objections but wanted to bring this forward since they are not budgeted items. Staff is seeking direction from the Board.

A brief discussion regarding a chalker being purchased for LSA versus staff's recommendation of providing LSA with a used chalker followed.

Trustee Brandt moved and Trustee Grujanac seconded the motion to approve Lincolnshire Sports Association Request for the new equipment. The roll call vote was as follows: AYES: Trustees Servi, Brandt McAllister, McDonough, Feldman and Grujanac. NAYS: None. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

### **9.0 REPORTS OF SPECIAL COMMITTEES**

### **10.0 UNFINISHED BUSINESS**

#### **Approval of Zoning Board and Architectural Review Board Recommendations regarding a proposed amendment to an existing Special Use and associated Sign Variations and Site/Building Development Plans, to permit a Dunkin' Donuts restaurant, with drive-thru, as an Accessory Use at the Marathon Gas Station at 435 Milwaukee Avenue (GTM/North Shore Management, dba Dunkin' Donuts)**

Trustee Servi explained his requested to pull this item from the Consent Agenda pertained to the Village Board's prior discussion Dunkin' Donuts provide a garbage can at the exit of the drive-thru. Trustee McDonough noted he recalled Dunkin' Donuts representatives felt people would come in and clean up their cars if a can was placed in the drive-thru.

A discussion of drive-thru facilities and whether or not a garbage can was needed for Dunkin' Donuts followed.

Mayor Blomberg asked if there was a motion to approve the proposed Special Use Amendment and related variations as presented without a required drive-thru.

Trustee Feldman moved and Trustee Grujanac seconded the motion to approve the Zoning Board and Architectural Review Board recommendations regarding a proposed amendment to an existing Special Use and associated Sign Variations and Site/Building Development Plans, to permit a Dunkin' Donuts restaurant, with drive-thru, as an Accessory Use at the Marathon Gas Station at 435 Milwaukee Avenue as is. The roll call vote was as follows: AYES: Trustees Brandt McAllister, McDonough, Feldman and Grujanac. NAYS: Trustee Servi. ABSENT: None. ABSTAIN: None. The Mayor declared the motion carried.

**11.0 NEW BUSINESS**

**12.0 EXECUTIVE SESSION**

**13.0 ADJOURNMENT**

Trustee McDonough moved and Trustee Brandt seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 7:41 p.m.

Respectfully submitted,

**VILLAGE OF LINCOLNSHIRE**

Barbara Mastandrea  
Village Clerk